



## Private Lesson Information

### Setting Up a Private Lesson

There are two ways to set up a private lesson:

1. Please fill out the form below completely. We will arrange for a member of our coaching staff to contact you to schedule a lesson.
2. You are also welcome to come and observe our coaching staff and speak to them directly to arrange a lesson.

All of the coaches are independent contractors who use Twin Oaks Ice Rink to teach private lessons. The coaches set their own fees and maintain their own schedules.

**Private Lesson Payment Procedure:** Please sign in upon arrival to Twin Oaks Ice Rink. After your lesson, pay the instructor his or her agreed upon fee.

*Please complete the request form below and we will notify our coaching staff of your request. They will contact you to arrange a lesson.*

### Private Lesson Request Form

Skater's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Parent or Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Best Day and Time for Your Lesson: \_\_\_\_\_

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*For Office Use Only:*

DATE RECEIVED: \_\_\_\_\_ Instructor's Initial: \_\_\_\_\_

PLEASE **FAX** OR **MAIL** COMPLETED FORM TO:

Twin Oaks Ice Rink, LLC

65 Columbia Road, Morristown, N.J. 07960

Phone: 973-292-5699 Fax: 973-292-5698 Web Site: [www.twinoaksicerink.com](http://www.twinoaksicerink.com)